



## HARVARD UNIVERSITY LEMANN BRAZIL RESEARCH FUND

### REQUEST FOR APPLICATIONS

Application portal open: November 1, 2023

**DEADLINE FOR APPLICATIONS:** January 15, 2024

The Lemann Brazil Research Fund is made possible by a generous gift from the Lemann Foundation. The Office of the Vice Provost for Research administers the Fund together with the Office of the Vice Provost for International Affairs, in collaboration with the Brazil Studies Program of the David Rockefeller Center for Latin American Studies.

#### Funding Priorities

The Fund is intended to foster collaboration between scholars and to support research projects focused on current issues facing Brazil. Proposals are sought for research projects that address education management and administration; social science and its applications; public administration and policy; technological advances in education; and evidence-based research. Consideration will also be given to projects that propose collaboration between Harvard faculty and Brazilian academics in the life sciences, physical sciences and engineering, and basic and applied sciences.

#### Eligibility and Review Criteria

Proposals will be evaluated on the basis of academic merit, feasibility, and their anticipated advancement of the objectives of the Fund. They must meet at least one of the following three criteria, with priority given to those projects that meet more than one criterion:

1. Focus on Brazil
2. Include meaningful collaboration with Brazilian academics
3. Be undertaken in Brazil in whole or in part

Applications are invited from individuals who hold a faculty appointment at a Harvard school and who have principal investigator rights at that school. Harvard Medical School faculty must hold a faculty appointment with PI rights in one of [HMS's basic or social science departments](#). Faculty may request support for postdoctoral scholars and graduate students from Brazil; and for Harvard postdocs, graduate students, and undergraduates.

Individuals who are Principal Investigators on an active Lemann Brazil Research Fund award will not be funded. Previous awardees are invited to apply for a new project provided their prior award cycle has concluded.

#### Available Funding

Applicants may request up to \$150,000 payable over one or two years, as specified by the applicant in his or her proposal. Grants are non-renewable, but may be eligible for a one-time, one-year, no-cost extension, provided the project is continuing, remains in good standing, and has made material progress. There are no limits on the number of times an individual may apply for funding. It is anticipated that 5 - 10 grants will be awarded each year.

## Application Requirements and Instructions

To apply for support from the Lemann Brazil Research Fund, please visit Harvard's online application portal at [harvard.communityforce.com](https://harvard.communityforce.com). Applicants are advised to work with local research administrators, as School-level review may be required in advance of application submission, based on school policy. You will be asked to submit the following information and documentation:

- **Contact Information** for principal investigator and any co-investigators or collaborators.
- **Single paragraph summary of proposal** (150 words maximum)
- **Proposal of up to 1000 words** that succinctly describes the proposed research project, its significance and expected impact, and any proposed collaboration with Brazilian academics and researchers. An additional field will be provided for inclusion of no more than two additional pages of supplemental information (citations, images, etc.). The faculty review committee is comprised of members hailing from various disciplines, which may or may not include that of the applicant. Therefore, applicants are strongly encouraged to submit proposals demonstrating impact in a manner comprehensible to a highly educated lay audience.
- **CV of no more than 3 pages** for each PI, co-investigator, and collaborator. If funding is requested for postdoctoral scholar(s) or graduate student(s), please also include a CV for each such individual. Biosketches are **not** permitted.
- **Project budget** must be provided using the form available in the application. Applicants must also use the **budget justification** form provided to explain each budget item.
- **Attestation** by an appropriate representative (e.g., academic dean, department chair, administrative director) of the applicant's department or division, that:
  - their department and/or division supports the application and agrees to manage the project if awarded (details provided in application portal)
  - if salary support is requested, this has been approved by the relevant persons (see below for additional information)
- Letters of support or collaboration are unnecessary, and are **not** permitted.

### Unallowable expenses:

Student tuition

Renovation and capital project costs

### Other budget considerations:

- If the total cost of the proposed project is larger than the award requested from the Fund, please provide brief details of other support in the budget.
- Salary support for principal investigators is allowable; applicants requesting salary support must attest to the approval of their school's academic dean, department chair, or other appropriate institutional officer. Attestation is also required for any Harvard faculty member serving as a co-investigator on the project who will receive salary support, but not for others on the project team.
- Applicants should note that any benefits-eligible personnel expenses in the budget must include the appropriate fringe rates for each year of funding. If the application proposes to fund a certain amount of an existing employee's time, then the budget must also include that percentage of applied fringe.

- **Include direct costs only.** School assessments should not be included in your budget (these will be arranged separately with home schools).
- Indirect costs are not permitted for U.S.-based subcontractors. Indirect costs for Brazil-based subcontractors should be included in the budget, and should not comprise more than 8% of the subcontractor's total direct costs.
- It is strongly recommended that, for proposals including work performed in Brazil, applicants seek budget advice from knowledgeable representatives at their local school or from [Harvard Global Support Services](#).
- All applications must adhere to university and school-level [guidance](#) on travel.

**Other Support** Applicants must use the form provided in the application to summarize active and pending support for the Principal Investigator. Other Support includes all financial resources, whether Federal, non-Federal, commercial or institutional, available in direct support of an individual's research endeavors, including but not limited to research grants, cooperative agreements, contracts and/or institutional awards. Please include any Harvard internal grants or major, project-specific support. Please do not include any "start-up" packages and/or tenure-transfer funding.

**Assurance of Compliance** All recipients of an award from the Lemann Brazil Research Fund are expected to comply with all University, (or local institutional, if awarded through an affiliated entity), policies governing the conduct of research including, but not limited to, the use of animals, human subjects, hazardous materials, and export controls. Awardees will be asked to provide the name and signature of a school or department administrator who, in addition to the principal investigator, will certify that the project complies with all relevant policies. Funds will not be made available, and invoices from non-Harvard entities will not be reimbursed, without such certification. All applicants are subject to audit.

### Review and Funding Timeline

November 1, 2023	Application open
January 15, 2024	Application close
April 2024	Awards made
May 2024	Funds disbursed*

*\*Fund disbursement will occur upon receipt of signed terms and conditions, and provision of any required documentation. **Delayed receipt of documentation may delay the disbursement of funds.***

**Contact:** [VPR\\_Grants@Harvard.edu](mailto:VPR_Grants@Harvard.edu)